

2004 LODGING TAX GRANT APPLICATION FORM

Clark County/City of Vancouver, Washington

Application Deadline:
July 25, 2003

Page 1 of 2

Project Title: _____

Name of Organization: _____

Mailing Address: _____

Contact Person: _____ Phone: (____) _____ E-Mail: _____

REMINDER: ORGANIZATIONS MAY APPLY FOR UP TO \$50,000 IN GRANT FUNDS PER APPLICATION.



Grant Amount Requested: \$ _____

Total Project Cost: \$ _____

Time Frame in Which Funded Project Will be Completed:

From: _____

To: _____

Time Frame in Which Total Project Will be Completed:

(could be same or different from Funded Project time frame)

From: _____

To: _____

Format:
dd-mmm-yy

TYPES OF PROPOSALS:

- Tourism-Related Facility: Qualifying projects must build tourism-related facilities which are defined as (1) real or tangible property owned or operated by Clark County and/or the City of Vancouver, **and** (2) having a usable life of three or more years. The project should draw out-of-area day visitors to the region and/or motivate visitors to stay nights in Vancouver or Clark County lodging establishments.
- Tourism Marketing or Promotion: These grants are for advertising or promotion of events or activities designed to draw out-of-area day visitors to the region and/or motivate visitors to stay nights in Vancouver or Clark County lodging establishments

This Project Proposal is for (select one or both): Tourism Infrastructure Marketing of Events or Activities

Signature of Authorized Representative:

Date:

APPLICANTS MUST SUBMIT THE FOLLOWING:

- (1) A one-page budget including all income and expenses for the entire project (including matching funds and in-kind contributions) and clearly showing which expenses lodging tax dollars will be used for.
- (2) An IRS letter confirming nonprofit status.

APPLICANTS MUST PREPARE RESPONSES TO THE FOLLOWING QUESTIONS:

- On the Organizational Description Form (see page 2), briefly provide background information about your organization, including mission statement, a short history of its existence, size of staff and board, size of organization's volunteer base, constituency and geographical area served; and type of service(s) provided.
- On a maximum of two pages, describe the proposed project and explain how it will assist in building tourism and/or promoting events or activities that will bring tourists to the City of Vancouver and/or Clark County.

Send Completed Application Materials to: Kelly Sills, Policy Assistant, Clark County Board of Commissioners
P.O. Box 5000, Vancouver, WA 98666-5000

Completed applications must be received by July 25, 2003 at 5:00 p.m. Send eighteen (18) copies of the completed application (we need that many copies in order to distribute to all LTAC members/staff). If you have any questions, please contact Kelly Sills at 360/397-2232 or by e-mail at kelly.sills@clark.wa.gov.

ORGANIZATIONAL DESCRIPTION FORM

Abbreviated Mission Statement:

Concise History of Organization's Existence:

Organizational Data:

Number on the Organization's Board of Directors: _____

Number of Full-Time Staff: _____ Number of Part-Time Staff: _____ Number of Volunteers: _____

Constituency Served:

Geographical Area Served:

Type of Service(s) Provided:

By clicking this button you will automatically create an e-mail that will send your completed application form to Kelly Sills in the Clark County Board of Commissioners office. It will also cc to Jan Bader with the City of Vancouver. This feature may not work for all computer systems, but it's worth trying! Please also note that this feature is provided in order to get your application information in the "system" rapidly, but you will still need to mail the 18 hard copies of your SIGNED application to the address provided on the first page of this form.